

Name .....

Date .....

Gymnasts .....

Thank you for your interest in our club. It is our policy a 'Gymnasts Engagement Letter' is completed by all our members. This letter sets out our terms. Please read it and make sure you understand the scope of our agreement.

If the terms of our agreement are acceptable, please sign and return to our office. Please contact us immediately if you do not understand, or wish to discuss, any aspect of the terms of this agreement.

## Purpose and Scope

The agreement of Birralee Gymnastics Inc is to provide an educational based fitness program.

## Period of Engagement

This agreement will commence upon acceptance of the terms and conclude at the end of the year the gymnast is participating at Birralee Gymnastics.

## Confidentiality

In conducting this agreement, information acquired by us in the course of the engagement is subject to strict confidentiality requirements. That information will not be disclosed by us to other parties except as required or allowed for by law, or with your express consent.

## Professional Fees ( Please read and agree to these terms)

Class fees will apply from the first class the gymnast attends until the classes end for that calendar year or Birralee Gymnastics receives notice in writing by way of letter or email that the gymnast will be ceasing participation in classes. Fees will not be charged from receipt of the notification, all fees up until this date will be payable whether the gymnast has attended the classes or not. Notification can be sent to [info@birraleegymnastics.com.au](mailto:info@birraleegymnastics.com.au) or contact us at [www.birraleegymnastics.com.au](http://www.birraleegymnastics.com.au)

**Professional Fees- Unattended Classes ( Please read and agree to these terms)** Each gymnast is entitled to one credit per term for a class which could not be attended. This credit cannot be transferred to another gymnast or accumulated to the next term. Once this credit has been used the balance of the classes must be paid for whether the gymnast attends or not. A doctors certificate does not excuse your child from payment of classes. It is your responsibility to let the club know in writing if your child does not wish to continue gymnastics, your fees are still payable for classes not attended until we are notified. You can notify us through the club email.

If you have a long term (more than 3 weeks) injury or illness you may contact the President or Secretary in writing to request a special change to the above rule. The committee will make the final decision. A doctors certificate will be required to consider this request.

If your child leaves the club and returns in the same year a \$40.00 re-enrolment fee will apply. Please note there is no guarantee that your child will be able to attend the same class that they previously attended.

I understand and agree to the above "Professional Fees"

Yes  No  Name :.....Signature:.....